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**Volunteer Application Form (18 Years and Over)**

**Thank you for applying to become a volunteer. Please complete all details in sections 1 and 2. If you are new to the Wildlife Trust, please provide us with some information in section 3 - this will help us to match your application with any specific opportunities. Thank you.**

\* ***Indicates a mandatory field/section***

**Section 1: Personal Details**

**\*I confirm that I am 18 years old or over:** Yes/No (delete as applicable). **NOTE:** DO NOT FILL OUT THIS FORM IF YOU ARE UNDER 18, please contact us to find out what we can offer under 18s

**\*Name**:

**Preferred pronoun (he/him; she/her; they/them; other (please specify)**…………………………………………

**\*Volunteer Role** (if known – if not known, please refer to section 3)

**How did you find out about this role?**

**Office use only**

Support Officer: Group/Team:

**\*Home address**:

 Postcode:

**\*Phone No.** (Specify home/work/mobile):

**\*Email address:**

**Section 2: Additional Information**

**\*Would you consider yourself in need of additional support when volunteering for us?** Yes/No

If yes, please give details:

\***Is there anything we should be aware of when taking you on as a volunteer** (e.g. any unspent criminal convictions under the Rehabilitation of Offenders Act 1974)?

\***Are there any restrictions with whom you can work?**

**Equality, Diversity and Inclusion**

We’re wild about inclusion and want our staff and volunteers to be as diverse as wildlife. As an inclusive organisation we want our staff and volunteers to better reflect the communities in which we live and work. We actively encourage applications from people of all backgrounds, identities and cultures.  We believe that diverse staff and volunteers will help us create our vision of ‘people close to nature, with land and seas rich in wildlife.’ We will not accept discrimination by staff or volunteers. A copy of the Equal Opportunities Policy is available upon request.

**Recruitment Data Privacy Statement**

**In order to operate the Wildlife Trust for Bedfordshire, Cambridgeshire, and Northamptonshire’s (“The Trust”) volunteer recruitment system, we will collect and store personal information you submit to it via this form and any CV that you may provide. Some of the information on this form is mandatory in order for the Trust to consider your application or to meet its statutory monitoring and reporting responsibilities. However, where indicated, some of the information is optional and you can choose not to complete.**

**\* Would you be happy to hear from us about volunteering opportunities, events, and fundraising news by:**

Post  Yes / No (please delete as appropriate)

Telephone Yes / No (please delete as appropriate)

E-mail     Yes / No (please delete as appropriate)

We will send you information as per your instructions above.

Please tick this box if you do not want any further communications from the Trust □

If at any time you would like to change how we keep in touch, simply tell us

and we’ll act on it straight away.

\*I understand my details will be held on the Wildlife Trust database. I understand that any data I gather as part of volunteering will be used for the work of the Wildlife Trust. I certify that the information I have given is true and complete.

**Your signature Date**

\*I do/do not (delete as applicable) give consent for the Wildlife Trust for Bedfordshire, Cambridgeshire and Northamptonshire to publish photographs, video or audio recordings of, or including, me in Wildlife Trust publications or websites or in external outlets including newspapers or social media sites. These images can be used at any point in the future without limitation and without charge.

**Your signature**  \_\_\_\_\_\_ **Date**

**Optional.** If you're not applying for a specific role, please complete section 3.

**Section 3: Volunteer Experience: Relevant Experience, Skills & Qualifications**

By answering the questions below it will help us to match you to the best volunteer role for you and help us to assess what provision of support and training is needed.

**Details of any previous or existing voluntary work for this Wildlife Trust (please list dates & volunteer roles):**

**Any Qualifications & Training relevant to the Wildlife Trust:**

(e.g. Formal education, health & safety, brushcutter & chainsaw courses)

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| --- | --- | --- |
| **Date** | **Qualification/Training** | **School/College/Employer** |
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**Please mark an ‘X’ in the relevant boxes below to describe your level of experience:**

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| --- | --- | --- | --- |
| Area of experience | Experienced | Some experience | No experience but would like to gain some |
| Outdoor Conservation Work | Biological Surveying |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Species Identification (if applicable please write specific species group in relevant column) |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Practical site work |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Photography |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Team leading |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Community & Education | Working with children |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Community consultation |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Office Based | Data Entry & Admin |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| IT Experience: Word, Excel, Databases |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Fundraising |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Finance |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Communications (i.e. social media, website, newsletters) |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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**Do you have any other relevant experience to the volunteer role outside of the Wildlife Trust** (if yes, please give details below), if the volunteer position is unknown please give details of experience you feel is relevant to our work)?

**Do you have your own transport?** Yes/No **Do you have first Aid training?** Yes/No

**What is your motivation to volunteer?**

**When and how often are you available to volunteer (e.g. evenings, weekends or weekdays)?**

**What sort of work would you like to do?**

**Any specific location or reserve?**

**Please return completed form to:**

cambridgeshire@wildlifebcn.org

The Wildlife Trust, The Manor House, Broad Street, Great Cambourne, Cambridge, CB23 6DH

[www.wildlifebcn.org](http://www.wildlifebcn.org) Registered Charity No. 1000412